

CENTRAL ILLINOIS FATALITY REVIEW TEAM

Date of Meeting: March 3, 2021

Sequential #31

Members in attendance: Holly Kozinski, Aimee Shinall, Sara Schryer, Mary Taylor, Claudia Kemple, and Kim Tiley

Members not in attendance: Joe Vissering, Sharon Aycock, Jodi Hoos, Jamie Harwood, Clint Rezac, Jeaninne McAllister, Brian Fengel, Chelsea Parker, Charles Hanley, Denise Durrell

Guests in attendance: Michelle Washington (APS Caseworker), Kaitlyn Eaton (IDOA Intern)

Holly Kozinski, called the meeting to order.

Approval of November meeting minutes, were motioned by Aimee Shinall and Mary Taylor

Old Business: Holly discussed a new meeting format that will be used in upcoming meetings called the Fishbone method. Holly shared with members that this new format came out of a root cause analysis committee comprised of FRT Advisory Committee members. Holly shared a bit about the process for this new format and shared that she would attempt to get some videos on this process and more information to share with members prior to using this new format.

Holly shared that as part of the Statewide FRT Advisory Committee she has completed her annual Ethics and Harassment Training through the Illinois Attorney General's Office.

Holly also shared that at the November meeting members agreed upon the meeting schedule for 2021. Holly thanked members for agreeing to change last weeks meeting date to today.

Holly reiterated some of the program changes in light of COVID-19. Holly shared that currently Caseworkers are continuing under guidelines that were sent out by IDOA on July 15th that states that Caseworkers can now see clients that are high risk face to face. Clients that are not receiving face to face visits are still receiving monthly telehealth calls.

New Business: Holly welcomed guest Michelle Washington (APS Caseworker) to the meeting. Michelle shared a bit about herself with the members.

Claudia introduced IDOA intern Kaitlyn Eaton who shared a bit about herself with the members.

Holly asked members if anyone would like to become the OMA and FOIA officer for the team. Having no volunteers Holly agreed to remain the OMA and FOIA officer for this Fatality

Review Team and shared with members that she has already completed the training for calendar year 2021.

Holly discussed new guidance from the Illinois Department on Aging that started on 02/15/21. Holly shared that the new guidance now allows for all of the original first face to face timeframes. Holly shared that visits are still not unannounced as Caseworkers need to complete a COVID pre-screen prior to the visit but that all intakes are now receiving a face to face visit. Holly also shared that anyone who had not yet received a face to face visit since COVID started now needed to have a face to face visit with a Caseworker within 30 days of February 15, 2021. Claudia shared that the program is now running with almost the same timelines as it was prior to COVID. Both Holly and Claudia shared that CDC guidelines and IDPH guidelines are being followed by APS Caseworkers in the form of wearing PPE and social distancing when possible.

Executive Session: In accordance with 5ILCS 120/2C30 Roll call was taken, Kim Tiley made a motion to move into executive session, Mary Taylor seconded, all members present voted to go into closed session. Closed session recorded and on file.

Holly thanked all members for their participation and their coming to the meeting.

Motion to adjourn: Motion to adjourn was made by Aimee Shinall and Holly Kozinski.

Respectfully Submitted,

Holly Kozinski, Director

Next team meeting: **April 28, 2020 2:30 P.M.** at Center for Prevention of Abuse (possible virtual meeting through web-ex).